

**NOTICE OF MEETING**

**ROGERS COUNTY EXCISE BOARD**

**PLACE:** Rogers County Courthouse, 200 South Lynn Riggs Blvd.  
Commissioners' Meeting Room, Claremore, Oklahoma

**DATE & TIME:** Monday, December 11, 2017 at 1:00 pm

**AGENDA**

**\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:**

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

**ITEM 3: APPROVAL OF MINUTES:** November 13, 2017 Regular Meeting

**ITEM 4: UNFINISHED BUSINESS:**

**ITEM 5: CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS**

<b>November 2017</b>				
<b>Fund</b>	<b>Fund Name</b>	<b>1st Apportionment Amount</b>		<b>2nd Apportionment Amount</b>
1102	County Highway Unrestricted	\$ 285,109.97		\$ 3,811.26
1103	County Bridge and Road Improvement	\$ 17,418.60		\$ -
1201	911 Phone Fees	\$ -		\$ 432.21
1204	Assessor Revolving Fee	\$ 188.00		\$ 3.30
1208	County Clerk Lien Fee	\$ -		\$ 985.28
1209	County Clerk Records Mgmt and Preservation	\$ -		\$ 9,689.67
1210	Jail	\$ -		\$ 28,832.37
1211	Court Clerk Payroll	\$ -		\$ -
1219	Planning and Zoning	\$ 8,926.00		\$ -
1220	Resale Property	\$ 5,950.92		\$ 8,869.04
1223	Sheriff Commissary	\$ -		\$ 52,054.53
1225	Sheriff Forfeiture	\$ -		\$ -
1226	Sheriff Service Fee	\$ 18,556.27		\$ 125.30
1230	Treasurer Mortgage Certification	\$ 880.00		\$ 704.17
1235	County Donations	\$ -		\$ -
1301	Use Tax - ST	\$ 232,916.31		\$ 101,169.14
1305	Courthouse Improvements - ST	\$ 120,914.49		\$ -
1313	Road and Bridges - ST	\$ 635,596.68		\$ 7,088.35
1315	Jail - ST	\$ 241,828.96		\$ 311.01
1326	Judgement Debt - ST	\$ 332,272.99		\$ -
1400	CDBG 16608 - 15 Port Coveris	\$ -		\$ -
7201	Court Clerk Revolving	\$ 10,030.84		\$ 298.27
7206	Drug Court	\$ -		\$ -
7604	Jail Trust Authority	\$ 3,240.00		\$ -
7605	Educational Trust	\$ -		\$ -

**ITEM 6: ACKNOWLEDGE TRANSFER OF FUND**

1. From Sheriff Salaries (0001-2-0400-1110) in the amount of \$75,000.00 to be deposited into Courthouse Security Salaries (0001-2-3500-1110) To correct transfer that was done in error 10-11-2017
2. From Assessor M&O (0001-1-1600-2005) in the amount of \$8,196.74 and from Visual Inspection (0001-1-1700-2005) in the amount of \$4,403.28 into IT (Information Technology) (0001-1-2500-2040) for a total transfer amount of \$900.00
3. From Assessor Visual Inspection (0001-1-1700-1110) in the amount of \$142.53 into General Fund M&O (0001-1-2000-2005) for Workers Compensation

**ITEM 7: APPOINTMENTS/NEW HIRES:**

<b>New Hires</b>					
<b>Name</b>	<b>Department</b>	<b>Full Time/ Pt Time/ Seasonal/ Temp</b>	<b>Benefits Y/N</b>	<b>Date of Hire</b>	<b>Gross Wages</b>
Richard Testerman	Jail	Full Time	Y	11/15/17	\$2610.02 Mo.
Jessica Freeman	Treasurer	Seasonal	N	11/08/17	\$15.00 Hr.
Margaret Hayworth	Treasurer	Full Time	Y	11/13/17	\$2851.04 Mo.

**ITEM 8: TERMINATION/RESIGNATION:**

<b>November-2017</b>				
<b>Terminations:</b>				
<b>Name</b>	<b>Department</b>	<b>Resign/Term/</b>	<b>Date of Term</b>	<b>Notes:</b>
Douglas Roberts	District 2	Resign	10/20/17	
Adam Hull	Sheriff's Office	Resign	10/31/17	
Erica Brown	Jail	Resign	11/13/17	
Dylan Czapansky	District 1	Inactive	11/03/17	
Dylan Hammons	District 1	Inactive	11/03/17	
Tyler Branstetter	District 1	Inactive	11/02/17	
Jarrett Phillips	District 1	Inactive	10/31/17	

**ITEM 9: AGENDA ITEMS:**

1. Discussion/Possible Action regarding the appropriating of funds for CDBG (Community Development Block Grant) # CDBG17-17050 in the amount of \$249,950.00

**ITEM 10: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda -

**ITEM 11: RECESS OR ADJOURNMENT:**

ROGERS COUNTY EXCISE BOARD

(SEAL)

By: \_\_\_\_\_  
 Jeanne M. Heidlage, Secretary

*Notice of said meeting was filed in the Office of the County Clerk on Friday, December 08, 2017 at 9:15 am and posted in the public display case near the front door entrance to the courthouse and on the county website.*